

<b>Recommended For</b>	Transportation Office Administrators
<b>Course Objective</b>	Provide legislative requirements and guidelines that will enable the carrier to implement and operate a compliant program.
<b>Course Outline</b>	<p>National Safety Code Overview</p> <p>Vehicle File/ Maintenance File/ Driver File</p> <ul style="list-style-type: none"><li>• Personal Information Protection Act – Alberta Legislation</li><li>• NSC Requirements – Standard 7 – Carrier and Driver Profiles</li><li>• Driver Abstract/Drivers Licence information/DVIR/Log Book/Traffic Offences</li><li>• AR 118/89 Commercial Vehicle Maintenance Standards</li></ul> <p>Commercial Vehicle Maintenance Standards Legislation</p> <ul style="list-style-type: none"><li>• NSC Standard 11 – Commercial Vehicle Maintenance and Inspection</li></ul> <p>Carrier Profile</p> <ul style="list-style-type: none"><li>• NSC Standard 7 – Carrier and Driver Profiles</li><li>• What and Why</li></ul> <p>Safety Plan</p> <ul style="list-style-type: none"><li>• Minimum requirements</li><li>• AR 314/2002 Commercial Vehicle Certificate and Insurance Regulation</li></ul> <p>Commercial Vehicle Certificate and Insurance Regulation</p> <p>Maintenance Plan</p> <ul style="list-style-type: none"><li>• Minimum requirements</li><li>• AR 118/89 Commercial Vehicle Maintenance Standards</li></ul> <p>Registration/Insurance</p> <ul style="list-style-type: none"><li>• AR 314/2002 Commercial Vehicle Certificate and Insurance Regulation</li></ul> <p>Commercial Vehicle Certificate and Insurance Regulation</p> <p>International Fuel Tax Agreement/Prorate</p> <ul style="list-style-type: none"><li>• Reporting procedures</li><li>• Required forms – Government issue</li><li>• Record Keeping</li></ul>
<b>Length</b>	Approximately 6 Hours (excluding breaks)
<b>Certificate</b>	Awarded to participants with a minimum final exam mark of 80%